

## **PAC Quarterly Minutes**

### Purpose of PAC

Networking amongst parents, and provide supplemental activities for children and appreciation of teachers, provide advisory input on issues and familiarize families with CYS and available opportunities

### CYS Updates

Multi-purpose room will be available for PAC Winter Event 2/7, 2/8, 2/14. PAC to discuss internally and then will send out

Open rec dates in agenda

Sports – Basketball league starting in January

### CYS Hiring Process:

Hiring is conducted in stages:

1. Offer accepted
2. Background check – can only do certain things during background check –ie start training
3. Observation of classroom
4. Able to care for children

CYS background check – Similar level of scrutiny as a Top Secret background check

Staffing issues are widespread at all CDCs, for example, JBLM had to shut down building of CYS because not enough Green caregivers

Green – Cleared – fully background check

Red – Interim clearance (fingerprinting is done first – FBI check)

Army has a new regulation allowing two reds to be alone with children but director monitors very closely (until recently, reds could not be alone with children).

These staffing challenges can impact consistency but it is for the best interest of the children and the CDC has to make modifications based on daily staffing in order to comply with army regulations.

Reminder all CYS programs close at noon on 6 December

There will not be a Holly Jolly event this year.

Additionally, there are no future plans for parents' night out at this point.

### Treasurer's Report

Current balance - **\$228.28**

Starting Balance:	\$114.68
Krispy Kreme Fundraiser:	\$126.00
Oriental Trading (Halloween Tattoos)	(\$12.40)

## Fundraising

- a. Santa's Little Elves - Candy Cane Grams now on sale through December 7<sup>th</sup>. Delivery of Candy Grams 12 December
- b. Winter Wreath Sales – Now on sale until 23 November
- c. T-shirt- Youth/ Adult CYS shirts for events and outings- CYS looked into and it would need to go through a legal process for approval.

Candy grams can go to caregivers but not children (during instruction period)

Winter Wreaths – Outside PAC fundraiser, CDC will get one as a donation

T-Shirt Idea – table until CYS approves

Classroom t-shirts for fieldtrips – Jamie to verify that all rooms have shirts to identify children on trips. Shirts are classroom property

PAC is looking into future events

1. Dance Event – Around Valentines – dates above
  - a. Family Valentines Dance
    - i. Remember- November – Military Month and April – Month of the Military Child
    - ii. Parent preference? Yes to Thursday rather than Fridays
    - iii. Cookie decorating – can bring in food if its labeled and packaged
    - iv. Put out Remind 101 to get headcount
    - v. CYS has DJ equipment
    - vi. Target 2/7
2. Mom to Mom Sale in Spring
  - a. Jamie checked with Jessica on availability
    - i. Building is cleaned on Fridays – would have to be re-cleaned
    - ii. PAC to work with Jamie
    - iii. Sports dates aren't finalized but will be further discussed
    - iv. CDC is cleaned to hospital grade standards
    - v. If you wanted to bring an outside individual – parent is responsible for sponsoring outside individual
  - b. PAC/Parent Lunches
    - i. Parent interest in the event
    - ii. No PAC points
    - iii. Could do some in evenings to accommodate offsite families

CYS Reminder: Ms. Mitchell – traditional holidays are frowned upon – try to tailor the name to non-holiday "Celebrate Love", Friendship, etc

## General Discussion

Flu Vaccine:

Department of Defense mandates flu vaccine but enforcement began this year.

Flu vaccine is mandatory for all CYS staff and children.

Staff follow the same requirements as the children who attend and can request a waiver for religious or medical reasons. IF they have an approved waiver, they would be excluded from the program with the same restrictions as children with waivers.

Parents have the option to get a medical or religious waiver, however, in the event of a flu outbreak, non-vaccinated children will not be allowed to attend the CDC until outbreak status is declared ended by the Fort Knox medical staff.

- \*Each new case restarts the exclusion clock

- \*\* When 2 or more cases occur in the same classroom, Ft. Knox will be notified to conduct an outbreak assessment. The determination of an outbreak will be made by Ft. Knox.

- \*\*\*Parents will not be reimbursed if their child is excluded from care due to non-vaccinated status.

Children who are not eligible for the vaccine (under 6 months, for example), will not be excluded from care but children who can receive the vaccine and does not because of a waiver will not be allowed to attend, in order to protect infants under 6 months in CYS Programs.

For example, in an infant/pre-toddler room, a 1 year old who does not receive the vaccine will not be able to attend during an outbreak, in order to prevent infants who are too young to be vaccinated.

Fort Knox Nurse will and determine if the center is "cleared" or still under outbreak – Fort Knox comes monthly as well as quarterly

CDC will verify Michigan Child Care Immunization Records for vaccine status– will start verifying that children have vaccine as of 1 December. In the event that the MCCIR hasn't been updated, parents will be asked to provide documentation from pediatrician.

CDC Inspection schedule on last page of minutes.

#### Closures:

Weather closures are determined by garrison. If the garrison is closed but parents required to telework have needed care – what to do? Previous garrison manager stated that that was then between you and your supervisor if you can work with your children in the home.

- \*\* CDC won't open until 2 hours after start time, in order to give staff time to reach the base safely. If parents arrive at 7, they will not be able to drop children off until 8 AM (2 hours after CYS's regular start time).

- Breakfast is 2 hours from start time.

Scheduled closures are approved 1 year in advance in order to provide parents with adequate time to arrange alternative care/take leave.

CDC Holiday Party moved to the Thursday December 6<sup>th</sup> to avoid schedule conflicts with other organizations holiday parties.

Anti-Terrorism Exercise is run through garrison manager and general and the CDC has no control over those dates.

CYS Closure for training or parties:

USG allows for three closure days when fees are determined for the year. Two of these days are allocated for staff training, one for a holiday party.

Because of this policy, parents are responsible for paying for care on these days and making alternative arrangements for their children during this time.

CYS Fee structure: 60% of fees are paid from a DOD supplement and 40% of fees are paid by parents.

Note regarding training: Providers have to do 24 hours of child-care related training per year and garrison training

Emergency evacuation:

During an emergency evacuation, the CDC care givers take a prepacked backpack that contains diapers, food and water for the children. Infants who are bottle fed will receive formula.

Parent question: What about breast fed children? Some children are unable to take formula due to health issues, are bottles taken for those children from the fridge?

CDC Response: When parents fill out the feeding plans for infants, there should be an area for how to feed the child in event of an emergency.

Parent response: Unsure if this was discussed during orientation.

Outcome: CDC will do a refresh on this topic, verify that the feeding plan contains this information and will touch base with parents.

Shout out from CDC - Providers truly appreciate provider appreciation events or receiving positive feedback on the yellow cards (located by the couches at DTA and across from the front desk at Bryant).

These things really make a difference to the staff! 😊

Next PAC Sponsored Appreciation Day – December 11th

Parent question regarding illness and how long to keep child home:

First 24 hours on antibiotics – child has to be at home

Fever is the key issue here – 24 hours without fever and without analgesics

CDC Inspection Schedule:

4 Main unannounced inspections must be at least 30 days apart conducted by Garrison and/or Army Headquarters-

1. Comprehensive Health and Sanitation Inspection (includes Army Public Health, Preventive Medicine and Environmental/Industrial Health)
2. Comprehensive Fire, Facility and Safety Inspection
3. Installation Multi-Disciplinary Team Inspection (MDTI)
4. Army Higher Headquarters Inspection (AHHI)

Monthly CDC Fire inspections and evacuation drills (conducted by Fire Department)

Monthly Health Inspection (Conducted by Army Public Health Nurse, Ft. Knox)

Monthly food-service and kitchen Inspections (Conducted by preventive medicine, Ft. Knox)

Annual Environmental Health Inspection in addition to the Comprehensive Health Inspection

Annual Safety Inspection in addition to Comprehensive Safety Inspection

Regular Walk-Throughs by Garrison Command (Garrison Manager, Deputy Garrison Manager, Director of Family, Morale and Recreation, CYS Coordinator) to ensure compliance. These walk-throughs are not considered inspections but compliance reviews.