



DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON-DETROIT ARSENAL
6501 E ELEVEN MILE ROAD
WARREN MI 48397-5000

Welcome to Family and MWR Storage,

Thank you for expressing your interest in renting space from the Family and Morale, Welfare and Recreation's (Family & MWR) RV lots on Joy Road within Selfridge National Air Guard Base.

We offer two RV Storage lots that are secure, safe and conveniently located.

Below you will find the established prices for our program,

30' spaces for 6 months - \$160 30' spaces for 12 months - \$300 (\$20 discount)
50' spaces for 6 months - \$200 50' spaces for 12 months - \$380 (\$20 discount)

Note: We cannot accommodate RV storage for vehicles greater than 55' in length.

If you are looking for a great place to store your stuff, look no further. We offer competitive storage rates with unbeatable customer service. Please give us a call at the Community Recreation Division General Office at 586.282.8055 to reserve your space today!

Your business helps support Soldiers, families, retirees and civilians. Your contributions go directly back into supporting our great military community with more programs, services and facilities.

We are also in the process of re-establishing an equipment check-out program to include tables, chairs and bounce houses. We have a beautiful 18 hole golf course with lunch service, to include food and beverage catering options for special events. For more information on all the program and services we provide, please check out our website at <https://detroit.armymwr.com>

Jessica L. Wright,
Chief, Recreation Division
U.S. Army Garrison- Detroit Arsenal FMWR
6501 East 11 Mile, Bldg. 230, Rm. 1260
Warren, Michigan 48397
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Enclosures:
Annex (Rental Agreement)

UNITED STATES ARMY GARRISON-DETROIT ARSENAL
FAMILY AND MORALE, WELFARE AND RECREATION
RECREATION DIVISION
WARREN, MICHIGAN 48397-5000

IMMI-MWR
STANDARD OPERATING PROCEDURE (SOP)
NUMBER 005 CRD

05 March 2018

FAMILY AND MORALE, WELFARE AND RECREATION (Family and MWR)
OUTDOOR RECREATION RV STORAGE

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1. Purpose: To outline the Family and Morale, Welfare and Recreation (Family & MWR) Activities Recreational Vehicle Storage Program, policies and procedures.
2. Scope: This Standard Operating Procedure (SOP) applies to all personnel authorized to use the Recreational Vehicle Storage area.
3. Reference: AR 215-1
4. Mission: The Recreational Vehicle Storage area is operated to provide storage for eligible patrons associated with U.S. Army Garrison-Detroit Arsenal (USAG-DTA) or Selfridge Air National Guard Base (SANGB) at a published rate.
5. General:

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SUBJECT: RECREATIONAL VEHICLE STORAGE

- a. The RV storage area is for privately owned recreational vehicles, boats and trailer storage only. RV's and trailers parked in the areas will not be used to store personal property not reasonably associated with recreational vehicles.
 - b. Only one unit (vehicle/trailer) will be stored in each space. A boat with motor mounted on a trailer is considered one unit.
 - c. Recreational Vehicle Storage will be available 24 hours a day, seven days a week.
 - d. Snow removal will not be offered during the winter months.
 - e. Eligibility and Prioritization: Eligible participants will be those members that are affiliated with USAG-DTA or SANGB in the following prioritization:
 1. MWR programs will be established primarily for Armed Forces military personnel.
 2. Ready Reserve members have the same priority as AD military personnel. Gray area retirees (retired reservists under age 60) have the same priority as regular Army retirees for use of category C MWR programs only. Eligible Family members may participate in MWR programs whether or not accompanied by the sponsor. Family members and guests of first priority patrons assume the same priority.
 3. If MWR facilities cannot accommodate all authorized patrons, the garrison commander will determine specific use priorities. Such priorities are based on priorities establish in AR 215-1.
 4. Guests must be accompanied by authorized patrons and may participate in MWR programs, purchase items incidental to participation, and consume food and beverages while on the premises. Guests include those participants at functions arranged by an authorized patron. Otherwise, guests are not authorized resale purchases. Garrison commanders (or designees) will approve local rules governing the number of guests and the frequency of use at specific facilities.
 5. DOD organizations stationed or tenanted on an Army installation will be afforded the same facility use privileges as those afforded personnel on the Army installation.
 6. Military club membership and reciprocal patronage of military clubs are outlined in AR 215-1.
 7. Access to military exchanges and their programs (for example, package beverage stores) will be in accordance with AR 215-8.
 8. Patron eligibility criteria and priority of use are contained in AR 215-1.

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- f. Documentation: Proof of ownership of the vehicle(s) to be stored must be provided by the participant to Family and MWR personnel when applying to use the area.
 - g. Each trailer shall display a current state motor vehicle license plate
 - h. Assigned spaces will not be changed. Vehicles must be stored in the assigned space.
 - i. Users must use blocks so that the jack plate or wheel does not sink into the ground.
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2. Procedures:

- a. All vehicles using the RV Storage Lot must be registered with the FMWR RV Storage. Unauthorized vehicles will be towed at owner's expense
- b. Lost, Damaged, Broken, or Stolen Items (Users are responsible):
 - 1. Users are responsible to ensure that pilfer able items are properly secured at all times. This constitutes placing the item(s) in a securable camper, trailer, or motor home, or removing the item(s) entirely.
 - 2. Users are responsible for securing item(s) against wind damage or other adverse weather conditions.
- c. Collision or Upset (Users are responsible):
 - 1. Users are responsible for payment of damages caused by collision or upset resulting from operating, towing, mowing, or attempting to move item(s) within the confines of the facility.
 - 2. Users are cautioned not to disconnect towed item(s) from the primary vehicles until properly parked. Note: Patrons liability insurance coverage is provided only when an item is being towed and terminates at the time of uncoupling.
- d. Contract:
 - 1. A contract, Appendix A, will be completed for each space assigned. Item (s) cannot be stored or placed in the RV storage areas prior to completion of the contract.
 - 2. The user is responsible for keeping pertinent data contained in the contract current, i.e. address, telephone, insurance etc.
- e. Maintenance of Stored Items:
 - 1. No maintenance activities will be conducted within the confines of the RV storage areas, other than changing flat tires.

f. Cost:

g. All costs for Recreational Vehicle Storage will be paid in advance of storing such property in the RV storage lot. The costs will be based on the length of the agreement and the depth of the parking spot provided as follows:

- 30 ft. depth: 6-month rate \$160.00 12-month rate \$300.00
- 50 ft. depth: 6-month rate \$200.00, 12-month rate \$380.00

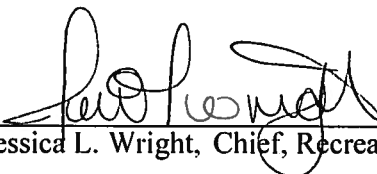
h. There shall be a late fee of \$25.00 due on any RV Storage not paid within 15 days of the due date on receipt. Any RV Storage space not paid or no communication for 30 consecutive days will be considered "abandoned" and shall be towed at the owner's expense.

i. Securing Areas:

1. Patrons will be given a three (3) or four (4) digit combination upon payment of the RV Storage rental fee for storage if within the fenced RV storage lot. This given combination will be changed at the discretion of the Community Recreation Division Chief. All patrons will be notified via mail of said changes.

2. Please be sure to lock the gate securely and wrap the chain around the fence when you leave. Do not leave gate unlocked for any length of time.

6. Point of Contact is Jessica L. Wright, Chief - Community Recreation Division, at 586.282.6270, or email jessica.l.wright.naf@mail.mil



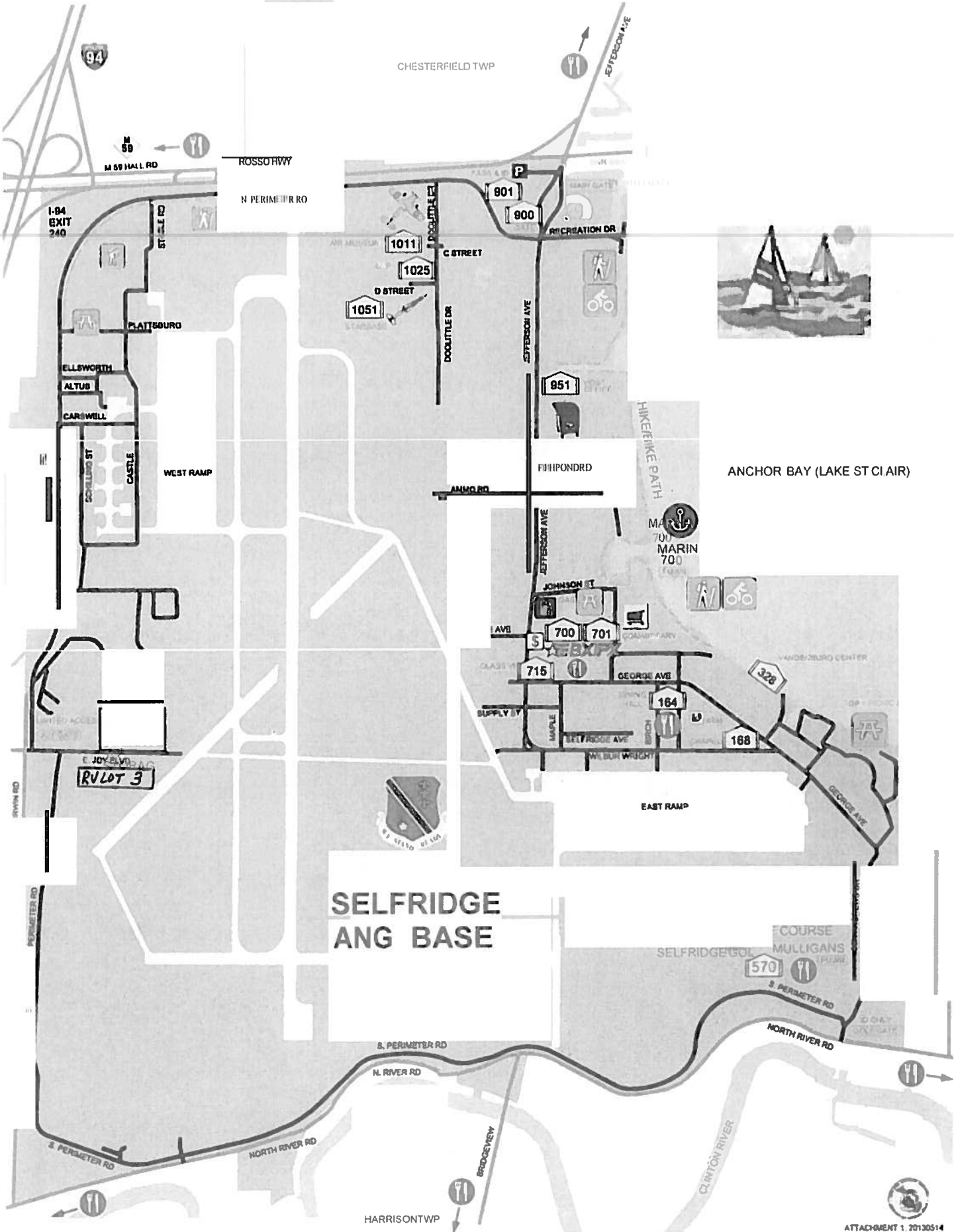
Jessica L. Wright, Chief, Recreation Division

3/5/18

Date

Patron Acknowledgement SOP

Date



ANCHOR BAY (LAKE ST CLAIR)

SELFRIDGE ANG BASE

APPENDIX A

RECREATION VEHICLE STORAGE SPACE RENTAL AGREEMENT SANGB

Family and Morale, Welfare and Recreation, US Army Garrison- Detroit Arsenal, Warren Michigan 48397
herein referred to as "Renters" hereby rents and consigs to:

(Last Name) (First Name) (MI)

(Street Address) (City/Town) (Zip Code)

(Branch of Service, Unit or Civilian Status) (Rank/Grade)

(Home Telephone Number) (Duty Telephone Number) (Email)

Herein after called "Rentee", storage space number _____ in Joy RV Storage Area Lot #_____,
for the period from _____ to _____ for a total of _____ months, at the rate of
_____ per year for personnel associated with US Army Garrison- Detroit Arsenal or Selfridge ANG Base as
herein above set forth and subject to the terms and conditions herein, and in consideration thereof Rentee
hereby agrees as follows:

- 1. The Rentee acknowledges that only the item(s) identified herein will be stored at the Recreation Vehicle storage facility and only in the space herein assigned.

ITEM _____
NO 1 (year) (make) (plate #) (Serial #)

Description _____

ITEM _____
NO 2 (year) (make) (plate #) (Serial #)

Description _____

- 2. Rentee affirms that the item(s) described above are his personal property, or property held in his keeping by a dual executed power of attorney; that he is the individual identified as the Rentee; and that he is in fact entitled to use the storage facility.
- 3. The Rentee expressly acknowledges personal liability to pay on demand: "Total cost to repair collision or upset damages resulting from operating, towing, moving, or attempting to move, described item(s) within the confines of the R. V. storage facility.
- 4. Rentee is encouraged to maintain, at all times, comprehensive insurance coverage to include theft, fire, wind and hailstorm damages.
- 5. Rentee agrees that only the property described above will be stored in the R. V. storage facility and that the following individuals with appropriate identification are authorized to remove these items (s) from, or return these item(s) to, the R.V. storage facility.

(Last Name) (First Name) (MI)

(Last Name) (First Name) (MI)

6. Rentee acknowledges that no maintenance activities are to be performed within the R.V. storage facility with the sole exception of tire replacement.

7. No insurance is carried by FMWR Recreational Vehicle (RV) Storage on RV's or other property. Use of the RV Storage Lot thereof is accepted at the sole risk of the RV Owner, and the RV Owner releases, to the fullest extent allowed by law, FMWR RV Storage, the U.S. Army Garrison-Detroit Arsenal (USAG-DTA), the Department of the Army and its managers, agents and representatives from any and all claims for any and all loss or damage however caused including Recreation Vehicle Storage negligence and excepting only gross negligence. Recreation Vehicle Owner hereby releases Family and MWR from any and all losses, damages, expenses and claims of personal or bodily injury suffered to any person, including RV Owner or any consequential damage or damages resulting there from. Recreational Vehicle Owner agrees to the fullest extent by law to defend, indemnify and hold harmless FMWR Recreational Vehicle Storage for any personal or bodily injury to any guest, family member, or other agent of Recreational Vehicle Owner as well as Recreational Vehicle Owner himself/herself/themselves. Recreation Vehicle Owner agrees to pay any and all costs associated with such claims, including but not limited to, any damage, judgment, interest or attorney fees. Recreational Vehicle Owner agrees to promptly notify FMWR Recreational Vehicle staff of any such injury, damage or other occurrence which could result in a claim against RV lot, its owners, managers, members, Landlord(s), affiliates, agents or representatives.

8. Recreational Vehicle Owner shall maintain at all times while the RV uses or occupies the FMWR Recreational Vehicle Lot or any other facilities of Family and MWR adequate public liability/indemnity, risk protection and property insurance for damage and or injury caused by the Recreational Vehicle or those aboard. Recreational Vehicle Owner agrees to provide Recreational Vehicle staff a certificate of insurance or binder evidencing such insurance. Proof of insurance shall be delivered to FMWR Recreational Vehicle Storage Lot staff prior to using the FMWR Recreational Vehicle Lot.

9. The Rentee in signing this contract expressly acknowledges reading, understanding and accepting the direction herein.

(Signature)

(Date)

OFFICE USE ONLY:

Date _____ Amount Paid _____ Paid Thru _____ Initials _____